



Manager of Community and Volunteer Development (1 year contract)

The Robert McLaughlin Gallery (The RMG) is seeking a highly motivated and experienced Manager of Community & Volunteer Development to join our hardworking and passionately dedicated team. At the RMG we believe artists are the essential navigators of our complex times and we work to mobilize our communities around inclusivity, equity and cultural exchange.

We are looking for a thoughtful, dynamic and collaborative individual to lead the strategic management of volunteer resources, community relations, key events and RMGshop operations.

Reporting to the CEO, you will engage volunteer resources, connecting organizational goals with the recruitment, mobilization, recognition and management of volunteers. In addition, you will deepen visitor experience and key events, including our increasingly popular, RMG Fridays.

You are:

- A super connector of people, assets and opportunities.
- High energy, with initiative, creativity and exceptional organizational skills.
- A warm personality who thrives on community building and juggling multiple projects.
- Excellent at reading people, with an inquisitive nature, taking time to understand the individual needs to make the right connection.
- Passionate about social change -- you are engaged and connected to Durham Region's diverse communities and committed to make a difference.

You have:

- A history of success in mobilizing volunteers and community toward strategic priorities.
- An innate marketing mind with a background in retail sales and merchandising.
- Event design and management experience, with enthusiasm for the regional performance and music scene.
- Experience working independently and within a team.
- Ability to work flexible hours as required.
- Proficiency in the Microsoft Office suite of programs.

The RMG is an equal opportunity employer. We encourage and welcome applications from members of our diverse population including Indigenous, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression, members of visible minorities and women.

Interested? To apply:

Please send your letter of intent and resume in confidence (electronic applications only) to egould@rmg.on.ca by Monday, August 13th. You will be notified only if selected for an interview.